

FRIENDS OF THE PALO ALTO LIBRARY
BOARD OF DIRECTORS' MEETING
ZOOM VIRTUAL MEETING
MARCH 10, 2021
MINUTES

1. Call to Order: President Nancy Cohen called the meeting to order at 9:35 A.M.
Present: Nancy Cohen, Nancy Tillman, Melinda Parry, Nicole Ly, Karen DalColletto, Charlotte Epstein, Bill Jones, Nigel Jones, Tina Kass, Suzanne Little, Karen Neier, Young-Jeh Oh, Steve Staiger, Jim Sutherland.
Absent: Gerry Masteller.
Guest: Gayathri Kanth.
2. Minutes of Previous Meeting: **The minutes of the meeting of February 10, 2021 were approved by acclamation.**
3. Interim Librarian's Report (Gayathri Kanth):
 - Santa Clara County has moved into the red tier of the pandemic. The librarians hope it will move into the orange and yellow tiers soon and are beginning to plan for the reopening of the libraries. They are working on such things as air filters, directional signs, and moving furniture and collections. Not all branches will reopen at the same time. Sidewalk services will continue after the reopening.
 - The library is planning several virtual events to celebrate the Persian New Year of Norooz on March 23rd.
 - The staff is planning different scenarios for the budget cuts that the city council is demanding. The library lost 18.4% of its city funding last year and is looking at a further reduction of a minimum of 5%. Some staff positions are vacant due to retirements or employees moving out the area. Gayathri says that the community will be shocked to see how all the cuts have affected the library once it reopens.
4. Treasurer's Report (Nicole Ly):
 - February was a very good month. Total sales income was \$28,932, of which \$21,130 came from the Friends and Family sales.
 - Expenses were \$20,236, which included two one-time annual expenses of \$4,761 for insurance premiums and \$2,725 for depreciation.
 - The CDs will automatically roll over, with one for \$150,000 in a 12-month bill and the remaining in bills of shorter duration.
 - The city deferred 3 months of our rent, which can be repaid over a 12-month period. Nicole hasn't written any checks for it yet because the city may forgive that debt.
5. High Value (Nigel Jones):

- There is no news from PBA.
- February was a better month from Amazon: \$10,544 in income (before fees); 3,891 active items and 192 sold (average price of \$56). Included in these figures are 15 books that sold for more than \$100 each.
- eBay had revenue of \$2,481 with 820 items listed and 87 items sold at an average of \$28. Included in that revenue was \$700 for Xbox and Nintendo games.
- The Graff collection has brought in \$40,951 thus far; more revenue is expected from art books still for sale in the Main Room and the pop-up children's book sale to be held later this month.

6. Book Sale Committee (Nancy Tillman):

- The committee held a zoom meeting last week. Donation appointments probably will not be increased right now due to lack of volunteers. The sign-up process for both shoppers and donors will be simplified to reduce the number of emails that Janette gets. The minimum for a F & F shopper in the Main Room has been reduced to \$30.
- A special weekend sale will be held in H1 on March 27th and 28th for the children's pop-up books, vinyl, CDs and electronics. Buyers will wait in line rather than sign up for appointments.
- The committee is considering having a weekend sale in August, with members having early access, if the county has moved into the orange or yellow tier. Ed Walker will be in charge of memberships.
- Janette is working from home three days a week. Her calendar is posted in the Main Room and her cell phone number is available to all volunteers.

7. President's Report (Nancy Cohen):

- PG&E has given up its attempt to gain access to the Cubberley site.
- The terms for the President and Secretary are up at the end of this year. Nancy asked for volunteers for a new nominating committee. No one responded.
- The Foreword is at the designers and will be out soon.

8. Adjournment: **Steve Staiger moved that the meeting be adjourned at 10:45. The motion passed by acclamation.**