

FRIENDS OF THE PALO ALTO LIBRARY
BOARD OF DIRECTORS' MEETING
ZOOM VIRTUAL MEETING
OCTOBER 14, 2020
MINUTES

1. Call to Order: President Nancy Cohen called the meeting via Zoom to order at 9:30 A.M. Present: Nancy Cohen, Charlotte Epstein, Melinda Parry, Nicole Ly, Karen DalColletto, Bill Jones, Nigel Jones, Tina Kass, Suzanne Little, Gerry Masteller, Karen Neier, Young-Jeh Oh, Steve Staiger, Jim Sutherland, Nancy Tillman.
2. Minutes of Previous Meeting: **Steve Staiger moved for approval of the minutes of September 9, 2020. Nigel Jones seconded the motion and they were approved unanimously.**
3. Interim Librarian's Report (Gayathri Kanth): Sidewalk services are increasing. The staff has added bundles of ten picture books for children, which have been such a huge success that adults would like to have the same kind of thing. Five live story time programs per week have more than 150 attendees (more than the programs had in person before the pandemic). The staff may continue this in a hybrid live and online format after the libraries reopen. A second Palo Alto Reads, with Stanford Professor Eberhardt's Bias, will take place December 3rd. The staff is looking at ways to start opening the library to the public. The current quarantine system takes a lot of space and time, so it is difficult to do that as well as a limited opening. Menlo Park and Mountain View Libraries will not open until early next year.
4. High Value (Nigel Jones):
 - PBA has accepted two books by Patchen for the October 22nd auction, with an estimate of \$1,000-\$1,500. We have 15 books in their pipeline and two waiting for possible acceptance. There is also a backlog of material for PBA.
 - We sold 238 items at Amazon for \$8,890 after fees.
 - We sold 77 items on eBay: 69 DVDs and 8 vintage children's books or lots of books for \$2,212 after fees. Because we cut off donations in early August, we have had no new DVDs to list on eBay. Now that donations have resumed, we hope to increase this revenue.
 - The Graff donation of over 900 boxes of art and children's books and Christie's and Sotheby's auction catalogues has been put in classroom H1. It took three days to move them from San Jose at a cost of \$1,800 for the truck rental and the day laborers. Sorting has begun and 18 to 20 boxes have already been sent to High Value. The classroom is free right now, but we may have limited use if the county allows Cubberley to reopen. A special sale needs to be arranged quite quickly.

5. Treasurer's Report (Nicole Ly): We had a second month of profit since the pandemic began, with September's gross income of \$31,828.23 and \$15,367.92 in expenses. The costs of the Graff donation will be expensed in October.
6. Book Sale Committee (Charlotte Epstein): The sign-up system for donors, buyers, and volunteers is working well. No Friends and Family sales will be held the week of October 26th to allow section managers to restock their shelves.
7. President's Report (Nancy Cohen):
 - The By-laws need to be amended to allow the positions of Treasurer and Assistant Treasurer to serve even if they are not directors. **Steve Staiger moved to amend Article VI, Section 1 as follows: "The officers of FOPAL, chosen from the Board of Directors (except not required for Treasurer and Assistant Treasurer), shall be President, Vice-President, Secretary, Treasurer, and Assistant Treasurer. FOPAL may have, at the discretion of the Board of Directors, such other officers as may be deemed necessary for FOPAL's operation." Nigel Jones seconded the motion and it was approved unanimously.**
 - The special art sale is being planned for mid-November. The capacity of H1 is approximately 27 people (25% of the room's capacity), but we will allow fewer customers at one time. A sign-up system for appointments will be used.
8. Adjournment: **Steve Staiger moved that the meeting be adjourned at 10:20. Melinda Parry seconded the motion and it passed unanimously.**