

**FRIENDS OF THE PALO ALTO LIBRARY
BOARD OF DIRECTORS' MEETING
RINCONADA LIBRARY
13 NOVEMBER 2019
MINUTES**

1. Call to Order: President Nancy Cohen called the meeting to order at 9:30 A.M.
Present: Nancy Cohen, Charlotte Epstein, Melinda Parry, Shaun Maguire, Karen Neier, Tina Kass, Suzanne Little, Gerry Masteller, Young-Jeh Oh, Nancy Tillman.
Absent: Nigel Jones, Jim Sutherland.
Guests: Brooke Bailey, Karen DalColletto, Bill Jones, Gayathri Kanth.
2. Minutes of previous meeting: **Charlotte Epstein moved for approval of the minutes of October 16, 2019. Steve Staiger seconded the motion and it was approved unanimously.**
3. Agenda changes: There were no changes to the agenda.
4. Interim Library Director's report (Gayathri Kanth): Gayathri said that there will be a nationwide search for a new librarian to replace Monique. The library had 500 participants at its third annual Diwali celebration, which included dance and crafts projects. She will contact the donor who has offered a \$5,000 donation to reupholster the chairs in the Downtown Library; she noted that the library has a 5-year schedule for replacing worn items.
5. Treasurer's Report (Shaun Maguire): October was a good month with strong but not exceptional income. The October sale brought in \$18,893 and total gross was \$30,687. We are one-third through our fiscal year and are earning 97% of our grants allocation for that period. Shaun asked Mobile Modular for a five-year lease, but they now have a maximum of three years; they have not yet agreed to that three-year request. Brooke Bailey has started her training with Shaun in preparation for her new role as FOPAL treasurer.
6. Book Sale Committee (Charlotte Epstein): Janette had the weekend off, so Nancy Tillman filled in as supervisor for Saturday. The sale went very smoothly, although the line was still long outside the Main Room at 12:20. The sales results were excellent – over \$23,000, our strongest month in six years.
7. President's Report (Nancy Cohen):
 - Nancy gave Nigel's report in his absence. Amazon had a record 2,931 active listings and sold 189 items for revenue before fees of \$8,178. eBay had 906 active listings; 93 items sold with revenue of \$1,969

before fees. PBA sold two books and will have three books in an upcoming sale.

- Gerry Masteller reported that the ephemera sale went well. Gerry organized it with Karen DalColletto and Nigel Jones; Andrea Lozano added art ephemera and Rommel Struckus worked on the postcards. Gerry and Karen would like to expand the categories and raise the standards for the next sale. It brought in \$2,289.
- A special vinyl sale will be held in December.
- Nancy is working with Raji Ramamurthi to collect more email addresses from FOPAL members so that the Foreword can be distributed by email instead of hard print.
- Janette is arranging for sorting crews in the morning to get through the backlog of stock in and outside the Bargain Room.
- Nancy is planning a meeting with other Friends of the Library groups here in January to share information and experiences.

8. Old Business: Nancy watched videos of old Library Advisory Commission meetings. Three members want to ask the City Council for feedback on their work, including a possible plan for disbanding the Commission. Two members think they have more work to do. The Commission's role is to advise the City Council about library issues. It was suggested that the mission of the Commission might be restructured.

9. New Business: There was no new business.

10. Adjournment: **Steve Staiger moved to adjourn the meeting at 10:15. Melinda Parry seconded the motion and it passed unanimously.**